

HINDUSTAN PREFAB LIMITED

(A Govt. of India Enterprise)

**T/C. 24/656 (F.F) THYCAUD,
THIRUVANANTHAPURAM-695014**

**ARCHITECTURAL CONSULTANCY SERVICES FOR THE
CONSTRUCTION OF BUS STATION, COMMERCIAL COMPLEX,
LADIES HOSTEL AND SUCH OTHER COMPONENTS AT
KAZHAKKUTTAM NEAR TECHNOPARK, THIRUVANANTHPURAM,
KERALA**

NIT No: HPL/TVM/NIT/246/2015-16

dated: 19/01/2016

ISSUED TO : M/s _____

HINDUSTAN PREFAB LIMITED
T/C. 24/656 (F.F) THYCAUD,
THIRUVANANTHAPURAM-695014

NOTICE INVITING TENDER

NIT No: HPL/TVM/NIT/246/2015-16

Dated: 19/01/2016

Sealed tenders are invited from reputed & experienced Architects for the following works in two bid system as detailed below:-

Sl. No.	Name of Work	EMD (In Rs.)	Cost of tender (In Rs.)	Period
1	Architectural consultancy services for the Construction of Bus Station, Commercial Complex, Ladies Hostel and such other components at Kazhakkuttam Near Technopark, Thiruvananthapuram, Kerala	25,000.00	1575/- (Non Refundable)	36 Months

The tender documents can be had from the office of **Regional Incharge(SZ), Hindustan Prefab Limited, T/C. 24/656 (F.F.), Thycaud, Thiruvananthapuram-695014** from 21st January 2016 to **2nd Feb 2016 up to 3.00 PM** on furnishing Demand Draft drawn on a Scheduled Bank in favour of “Hindustan Prefab Limited” payable at **Thiruvananthapuram** for **Rs. 1,575/- as tender cost (non refundable)**. The tenders shall be submitted in the **office of Regional Incharge(SZ), Hindustan Prefab Limited, T/C. 24/656 (F.F.), Thycaud, Thiruvananthapuram-695014** by **2nd Feb 2016 up to 3.00 PM** and opened on the same day at **3.30 PM**.

For details and downloads visit our website www.hindprefab.org & www.eprocure.gov.in . For further corrigendum/Errata if any, please visit our website only.

Tender documents can also be downloaded from HPL's website www.hindprefab.org . However, cost of tender documents as aforesaid shall be payable in addition to EMD at the time of tender submission.

Earnest Money amounting to Rs.25,000.00 only shall be furnished along with the tender in the form of Demand Draft from any Nationalized / Scheduled Bank drawn in favour of "Hindustan Prefab Limited" payable at **Thiruvananthapuram**.

Hindustan Prefab Limited (HPL) reserves the right to accept or reject any/all tenders in part or full without assigning any reason thereof. HPL may award the work amongst more than one bidder at L-1s's accepted rates terms and conditions, if required.

Regional Incharge(SZ)

HINDUSTAN PREFAB LIMITED
T/C. 24/656 (F.F) THYCAUD,
THIRUVANANTHAPURAM-695014

INSTRUCTIONS TO TENDERERS

- 1.0 Hindustan Prefab Limited (HPL), an ISO-2000 certified company, is a Government of India Enterprise under the Aegis of Ministry of Housing and Urban Poverty Alleviation and a pioneer in Prefab Construction Technology.
- 2.0 **The tenders should reach the office of the Regional Incharge (SZ), Hindustan Prefab Limited, T/C. 24/656 (F.F.), Thycaud, Thiruvananthapuram-695014 on or before 2nd Feb 2016 up to 3.00 PM. The tenders shall be opened on the same day at 3.30 PM in the office of Regional Incharge (SZ), Hindustan Prefab Ltd., in the presence of duly authorized representatives of the Tenderers who may wish to be present.**
- 3.0 The tender documents can be had from the office of **Regional Incharge(SZ)**, Hindustan Prefab Ltd., from **21st Jan 2016 To 2nd Feb 2016 upto 3.00 PM** on any working day on payment of **Rs. 1575/- being the cost of tender (Non Refundable)** in the shape of Demand Draft from any Scheduled Bank in favour of “Hindustan Prefab Ltd.,” payable at **THIRUVANANTHAPURAM**. The tenders can also be down loaded from our Website www.hinduprefab.org , in which case, the tenderers shall deposit the cost of the Tender in the form of separate Demand Draft as mentioned above.
- 4.0 The tenderers shall be required to deposit **Earnest Money of Rs.25,000.00 only** by means of Demand Draft from any Scheduled Bank in favour of “Hindustan Prefab Ltd.,” payable at **THIRUVANANTHAPURAM**. The tenders received without required Earnest Money and Tender Cost as mentioned above shall be summarily rejected. In case, the date of opening of tenders happens to be a holiday, the tenders would be received and opened on the next working day at the same time.
- 5.0 Mode of Submission :**
The tender is to be submitted in Three separate sealed covers as under:-
- a) **Envelope-1 (EMD, Cost of tender and undertaking for unconditional acceptance of tender conditions).**
- This Envelope shall contain the following:
- i) Requisite EMD as specified in para 4.0 above.
 - ii) Cost of Tender documents, (if downloaded from Website) as specified in para 3.0 above.
 - iii) Undertaking for Unconditional Acceptance of tender conditions as per proforma given in Annexure-1.

The envelope shall be properly sealed and superscribed as “Envelope-I”, indicating the NIT No., Due date, Name of work and Name of the Tenderer.

b) **Envelope –II (Technical Bid)**

This envelope shall be properly sealed and superscribed as “Envelope-II (Technical Bid)”, indicating the NIT No., Due date, Name of work, Name of Tenderer. This Envelope shall contain the Technical Bid in the format of this NIT.

c) **Envelope –III (Financial Bid).**

This envelope shall be properly sealed and superscribed as “Envelope-III (Financial Bid)”, indicating the NIT No., Due date, Name of work, Name of Tenderer. This Envelope shall contain the Price Bid.

All the three sealed envelopes shall be wrapped in an outer envelope which should also be properly sealed super-scribing the NIT No., Due date, Name of work, Name of Tenderer.

The tenders will be received in the office of **Regional Incharge(SZ), Hindustan Prefab Limited, T/C. 24/656 (F.F.), Thycaud, Thiruvananthapuram-695014** by 2nd Feb 2016 up to **3.00 PM** and will be opened on the same day at 3.30 PM in the presence of representatives of Tenderers who wish to be present there. In case, the date of opening of tenders happens to be Holiday then the tenders would be received and opened on the next working day at the same time.

The tenders received after the due date & time of submission shall not be entertained, and shall be returned to the Tenderers unopened. HPL shall not be responsible for any postal delays. Tenderers shall take care to ensure the submission of tenders at place of receipt of tender before due date.

d) **First Envelope-I :** Containing the Requisite EMD, the cost of tender documents (if down loaded from Website) and undertaking for unconditional Acceptance of tender conditions shall be opened. Once the tenderer has given unconditional acceptance to the tender conditions in its entirety, he is not permitted to put any remark(s) / conditions(s) (except unconditional rebate on price if any) in/ along with tender. Tenders not accompanied with prescribed EMD and cost of tender documents shall be summarily rejected and such Tenderers shall not be allowed to attend the Opening of Technical & Financial Bids.

e) **Envelope-II :** Containing the Technical bid with duly filled up all the formats given in NIT.

f) **Envelope-III :** Containing the Financial Bid shall be opened on a later date as will be informed to the technically qualified bidders in the criteria laid down in the NIT.

6.0 If any information furnished by any applicant is found incorrect at a later stage, he shall be debarred from tendering/taking up of work in HPL. Joint ventures are not acceptable. HPL reserves the right to verify the particulars furnished by the applicant independently.

7.0 In case the offer is withdrawn before validity period, the earnest money so deposited shall be forfeited.

- 8.0 The tenders shall be strictly as per the conditions of NIT. Tenders with any additional condition(s) / modifications shall be rejected.
- 9.0 The acceptance of tender will rest with the HPL, who does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders received without assigning any reason thereof. Incomplete Tenders or tenders not fulfilling the prescribed conditions are liable to be rejected.
- 10.0 Canvassing whether directly or indirectly in connection with tenders is strictly prohibited and the tenders submitted by the Tenderers / firms who resort to canvassing will be liable for rejection.
- 11.0 On acceptance of tender, the name of the accredited representative(s) of the Tenderers/ firm who would be responsible for taking instructions from Engineer-in-Charge or its authorized representative shall be intimated by the Tenderers/agency within 07 (Seven) days of the issue date of telegram/letter/fax or Letter of Intent/ Award by HPL.
- 12.0 The time of completion of the entire work, as stipulated in the NIT, shall be reckoned from the 7th day after issue of the letter/telegram/fax of Intent by the HPL.
- 13.0 The work award and completion of work shall be governed by tender documents, consisting of (but not limited to) Letter of Intent/ Work Order, Scope of work, General Conditions of Contract etc. The Tenderers shall be deemed to have gone through the various conditions and clauses of the tender or any other condition which in the opinion of tenderer will affect his price/rates before quoting their rates. No claim, whatsoever, against the foregoing shall be entertained.
- 14.0 In case the conditions mentioned above are found violated at any time before opening of tenders the tender shall be summarily rejected and HPL shall without prejudice to any other right or remedy be at liberty to forfeit the full Earnest Money absolutely.

15.0 TRANSFER OF BID DOCUMENTS

Transfer of bid documents purchased by one intending bidder to another is not permissible.

17.0 Technical Qualification and Presentation

The details of the Infrastructure & Buildings to be constructed are given in scope of work in General Conditions of Contract (GCC) of the tender document.

The eligible tenderers who fulfill the criteria as mentioned in the NIT /ITT at S. No. 5(a) & 5(b) of ITT shall be invited for participating in the presentation before the Committee constituted for the purpose by HPL. The Architect firm/Consultant shall bring hard & Soft copy of related details at the time of presentation. The time and venue for presentation **2nd Feb 2016 at 3.00 PM at Regional Incharge(SZ), Hindustan Prefab Limited, T/C. 24/656 (F.F.), Thycaud, Thiruvananthapuram-695014**

The committee shall evaluate the presentation and would assign the marks independently and then the assigned marks would be included in the marks obtained by the bidder in technical bid as per NIT.

The consultant shall have no right to challenge the marks assigned by the individual member of the committee and, individual member of the committee shall have no liability to applicant in this regard. No correspondence would be entertained challenging or contesting the marking by the individual member of the committee.

The committee will select the Architects firms/Consultant on the basis of their presentation and Technical evaluation. The financial bid of those Architect firm/consultant shall only be opened who secure minimum 70% out of total marks in the Technical evaluation.

The committee shall evaluate the Technical evaluation of consultants by applying the evaluation criteria, sub-criteria, and point system as stipulated here in under.

18.0 Tender Evaluation

18.01 The bid document of the participating Architects will be evaluated by a duly constituted/authorized committee of HPL based on the following criteria for Technical Bid (based on information provided by the bidders). Therefore the bidders are requested to provide authenticate, updated documentary evidential information along with their bid. No request for subsequent production of documents will be allowed.

18.02 Technical Evaluation Methodology :

Eligible bidders shall be evaluated for a score (A) to short list the qualified bidders for financial bid on the basis of project experience, manpower & infrastructure as follow:

S.No.	Items	Marks
1.	Large Building Projects Designed- completed/ nearing completion (at least 75% complete)	15
	RCC multistoried structures of value (within the last 5 years) (subject to maximum 15 marks)	
	(a) Rs. 28 crores will carry 3 marks each for a maximum of 12 marks	
	(b) Rs. 43 crores and above will carry 4 marks each	
2.	Infrastructure work / Office buildings and Residential buildings / Large housing projects, Institutional Building, Office / Training Institutes /Commercial/ Office Projects/ Mini secretariat done for – completed / nearing completion (at least 75% complete) (within the last 5 years)	10
	(a) Rs. 28 crores will carry 4 marks per project for a maximum of 10 marks.	
	(b) Rs. 43 crores and above shall carry 05 marks each but maximum limit will be 10 itself.	
3.	Handling Building Projects in North East Region (within the last 5 years)	8

	(a) Each project valued Rs.28 crores shall carry 7 marks.	
	(b) Projects valued above Rs.43 crores shall carry 1 additional mark for every Rs. 04 crore in excess of Rs.43 crores. Maximum of 8 marks	
4.	Completion Certificates of last 5 (five) years obtained from Clients	10
	(a) Each certificate of value Rs. 28 crores shall carry 2 mark for a maximum of 06 marks.	
	(b) Each certificate of value above Rs. 28 crores shall carry 1 additional mark for every Rs. 02 crore in excess of Rs. 28 crores.	
5.	Technical Manpower & in-house Infrastructures	7
	The Technical Staff with the consultant on full time basis (7 marks)	
	i. For each graduate Architect/ Engineer with at least 2 yrs. service with the firm, 1mark	
	ii. For each post graduate Architect/ Engineer in Structural, Electrical, PHE, Air-conditioning etc. with at least 2 yrs. service with the firm, 1½ marks	
6.	Quality of the Concept Plan and design concept in the form of Power Point Presentation and hard copy as detailed in Table- 1	30
	Total – (Score A)	80

Table –1

Evaluation criteria of the Design Concept presentation.

A	Master Planning and Zoning	10
1	Cost effective Site Utilization & Grouping of Functions.	3
2	Site Orientation	
a)	Massing (Compactness)	3
b)	Circulation (integration)	2
3	Landscape blending with existing profile	2
B	Design Concept Planning	10
1	Aesthetics & Environmental friendly considerations	2
2	Energy efficient building design	2
3	Disaster resistant methods/ technologies	2
4	Innovative Modern Global and Contemporary Architectural features	2
5	Economical Design	2
C	Presentation	10
1	Overall Presentation	2

2	Over all understanding, Planning & Design of Project	5
3	Interpretation of Design Concept & Interaction on concept and response to queries of the committee members.	3
	Total	30

The markings shall be based on the supporting documents submitted along with the Technical Bid. The bidders are also required to submit a self evaluation sheet along with the Technical Bid. The supporting documents should be numbered and referred in the self evaluation sheet to support the self marking.

18.03 Opening of Financial Bids :

The Financial bids of only those agencies will be opened who are qualified in the Technical evaluation and Presentation by the committee.

The date of opening of financial bid shall be intimated accordingly and shall be opened in the presence of selected bidders /Architect Consultants or their representatives who wish to attend.

18.04 Quality of Planning & Design Works:

The Selection Committee shall also evaluate the Quality of Planning & Design Works Done by the bidders (Based on Photographs, Drawings etc. of Completed Projects submitted and inspection of project sites, where necessary). Therefore, bidders are requested to submit and present their documentations in the most diligent manner. The Final Selection shall be made by the Selection Committee based on the above scores A, and, B, from the Prices Quoted in the Financial Bid.

The financial bids of only those Architects will be opened who score more than or equal to 56 out of 80 in the above rating points in the above mentioned Technical Evaluation. The Bidders(s) may please note that 80% weightage will be given to the Technical Bid i.e. Technical Evaluation and 20% weightage will be given to the financial bid (Rates quoted in the enclosed proforma) and composite score shall be worked out.

As per the example below, the weightage of 80% on Technical Bid and 20% on Financial Bid will be applied.

Let us assume the 3 participating Architects scoring more than or equal to 56 out of 80 scoring points in the technical evaluation (technical bid) and their quoted fee is as under:

S. No	Description	Scoring Points	Quoted Fee (in %)
1	Architect A	60	1.50
2	Architect B	70	2.00
3	Architect C	75	2.50

Since the technical scoring points is out of 80 and the weightage in technical bid is also 80%, therefore percentage wise the technical scores will remain as it is i.e. for Architect A scoring points will be 60 ($60/80 \times 80\% = 60\%$) and similarly for Architects B & C it will be 70 and 75 respectively.

For the financial bid the minimum fee i.e. 1.50% will be given 100 percentage and percentage of the other Architects will be worked out on proportionate basis and thereafter weightage of 20% will be applied on marks so obtained. The marks so obtained by all the Architects will be added to the technical bid marks and the composite score shall be worked out.

Marks obtained by Architect A: $60 + 1.50/1.50 \times 20 = 80$ marks

Marks obtained by Architect B : $70 + 1.50/ 2.00 \times 20 = 85$ marks

Marks obtained by Architect C : $75 + 1.50 / 2.50 \times 20 = 87$ marks

As per the combined scoring, the Architect C gets the maximum overall marks and will be considered for appointment

19.0 **Selection of Architect:**

The assignment shall be awarded at the lowest quoted fee of the technically eligible bidders. However, the first opportunity shall be given to the bidder with the highest composite score to work at the L1 fees. If the bidder with the highest composite score refuses, the option will be given to next highest composite score bidder to work at the L1 fees. The award will be given to the bidder willing to works at the L1 fees in the order of composite scores.

20.0 Even though the applicant may satisfy the above requirements, he/she would be liable to disqualification, if he/she has made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures.

21.0 The successful consultant(s) for the purpose of execution of the services, progress review and monitoring, shall submit, a detailed work schedule and PERT network / CPM indicating completion of all major activities as per the milestones indicated for completion of such activities in the RFP Document for consideration and approval by the HPL. This approved schedule / network shall be pre-requisite for signing of the Contract Agreement and shall form part of the Contract Agreement. Further the consultant shall also submit another schedule, which is the most detailed schedule depicting all activities involved for each of the major milestones/ activities involved in consultation with the HPL for approval by the Engineer in- Charge at the site.

22.0 **Confidentiality**

Information relating to evaluation of tenders and recommendations concerning awards shall not be disclosed to the Architect firm/consultants who submitted the tender or to other persons not officially concerned with the process, until the publication of the award of Contract. The undue use by any Consultant of confidential information related to the process may result in the rejection of its tender and may be debarred from participating in future tenders.

23.0 Concept plans / Layout plans and Estimates for the proposed **Construction of Bus Station, Commercial Complex, Ladies Hostel and such other components at Kazhakkuttam Near Technopark, Thiruvananthapuram, Kerala** shall be prepared and submitted by the Bidders on **NO COST NO COMMITMENT BASIS**. The work shall be awarded to the agency (as finalized as per

the tender' terms & conditions) after final award of work to HPL by the **TRIDA**. If, in any case, the work is not awarded to HPL by the client, there shall be no claim whatsoever by the A&E Consultant / Agency.

Regional Incharge (S.Z)

Issued to:

M/s. _____

UNDERTAKING

(To be enclosed along with EMD in Envelope-I)

I/We of M/s. _____ bidder for the work **“Architectural consultancy services for the Construction of Bus Station, Commercial Complex, Ladies Hostel and such other components at Kazhakkuttam Near Technopark, Thiruvananthpuram, Kerala”**

With M/s. Hindustan Prefab Limited do hereby undertake that I/We agree to unconditionally accept all the terms and conditions mentioned in the tender documents.

Further, we have noted that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remarks/conditions in the Price Bid enclosed in Envelope-II and the same has been followed in the present case. In case this provision of the tender is found violated at any time after opening of Envelope-II, we agree that the tender shall be summarily rejected and HPL shall without prejudice to any other right or remedy be at liberty to forfeit the full said earnest money absolutely.

Signature of the Bidder
Or Authorised Person

Name of the Firm

Seal of the Firm

GENERAL CONDITIONS OF CONTRACT

NAME OF WORK: Architectural consultancy services for the Construction of Bus Station, Commercial Complex, Ladies Hostel and such other components at Kazhakkuttam Near Technopark, Thiruvananthapuram, Kerala

(A) Implementation of project

1.0 SCOPE OF WORK

- 1.01 To carryout Soil Investigation for the project and submission of complete data / Test Report as req.
- 1.02 All type of surveys and investigation shall be the responsibility of the Agency /Consultant.
- 1.03 Detailed report of Topographical survey and records of Levels / Level Chart
- 1.04 The Consultant shall be fully responsible for evolving safe, economic, technically sound and correct design and shall ensure that the planning and designing of the project as per specifications of clients, latest ISI codes of practices, legislation, other relevant bye-laws as per local bodies and good engineering practices.
- 1.05 The Consultant will give undertaking that the estimate / design and other documents related to the projects will be prepared and furnished to suit the particular local conditions of the site in the most economical manner. The Consultant will work out economic design and adopt specification so as to ensure that the estimate approved by clients at initial stages is not exceeded on completion of work.
- 1.06 Preparation and submission of detailed BOQ Architectural drawings, designs for construction and releasing to site including getting necessary approval from clients local bodies wherever required.
- 1.07 Preparation and submission of detailed structural designs drawings and detailed bar bending schedule (if required by HPL field units/client) based on approved Architectural drawings, for various buildings/ structures complete, suitable for construction and release to site including getting approvals from clients/local bodies wherever required. The structural drawings should be got proof checked and approved from any reputed Govt. or autonomous engineering institute like IIT, NIT, Consulting wing C.P.W.D. Project of Electrical Air-conditioning may be done by the above or similar institutes/ bodies, land scaping, design can be checked by the IIT, NIT, Consulting wing C.P.W.D or by other recognized landscaping institute.. For getting test checked and approval as stated above, nothing extra will be payable to consultant by HPL.

- 1.08 Preparation and submission of detailed designs, drawings and documents for all internal utility services like plumbing, fire-fighting, electrification etc. as per the requirements of the project suitable for construction and release to site including getting necessary approval from clients, wherever required.
- 1.09 Preparation of designs drawings and documents pertaining to external utility services like water supply, sewerage, storm water drainage, fire hydrants schemes, water supply in-take arrangements, roads, street lighting, substations, switch yards and other related schemes, landscaping, horticulture, arboriculture, street furniture, paths, boundary walls and any other specialized extra services as per project requirement suitable for construction and release to site including getting necessary approvals from clients, wherever required.
- 1.10 Preparation and submission of detailed bills of quantities, detailed estimate including preparation and submission of detailed take off calculations sheets, analysis of rates and tender documents for all works covered under clauses 1.05 to 1.10 including issue of adequate number of tender documents along with necessary drawings for the purposes of inviting tenders. Separate tender documents may be required to be submitted for different works as decided by HPL.
- 1.11 Carrying out all modifications / deletions / additions / alteration in design/ drawings / documents as required by client and HPL for proper execution of works at site till completion and handing over of the project to the client.
- 1.12 Periodic supervision of works to ensure adherence on the part of the contractor's execution of work as per detailed drawings and specifications, including sorting out problems and issue of necessary clarifications at site including preparation of additional drawings and details for proper execution of work at site. The visit to the site at Construction stages will be as and when required in the exigencies of work but the consultant will adhere the below schedule.
- i) At the starting of the project
 - ii) At 15% completion of work
 - iii) At 30% completion of work
 - iv) At 45% completion of work
 - v) At 60% completion of work
 - vi) At 75% completion of work
 - vii) At 90% completion of work
 - viii) At 100% completion of work
- 1.13 Preparation and submission of completion reports, completion drawings and documents for the project as required and acceptable to clients including getting necessary completion certificates, from Municipality/ statutory bodies if required.

2.0 PAYMENT OF CONSULTANCY FEES

- 2.01 The rate of consultancy fee, quoted on the consultancy Percentage (%) of the completion cost of works shall be firm, fixed and final and inclusive of all taxes (Service Tax, education cess etc.

As applicable) and valid till completion of the project. The completion cost shall exclude the following:-

- a) Cost of Land.
- b) Plan approval and service connection deposits and fees to local and /or statutory bodies/ State/Central Govt., paid/payable by the Client/Executing Agency.
- c) Any other services, fittings and fixtures which are not designed and planned by the Consultant.
- d) Cost of demolition of the existing building or its portion. Any infructuous expenditure as a result of demolition etc. and cost of any rejected work.
- e) Cost of supervisory and other establishment employed on work by Consultant or the Client/Executing Agency.
- f) Other contingent expenditure like press advertisement, publicity, cost of foundation stone, inauguration ceremonies of building etc.
- g) Escalation in the cost of work due to increase in rates of materials, labour etc. after award of work.
- h) Any deviation in the items of work not authorized by the Client/Executive Agency prior to its execution.
- i) Cost of any equipment which does not come under the scope of works of consultant.
- j) Expenses relating to all legal fees and taxes etc. payable to various statutory and local authorities paid by Client/Executive Agency.
- k) Any payment towards reimbursement of taxes and duties, levies, cess etc.
- l) Agency charges of Executing Agency.

3.0 MODE OF PAYMENT

completion of works in stages

3.01	1.01 to 1.05	10%	of total consultancy fee
3.02	1.06 to 1.08	35%	- DO -
3.03	1.09 to 1.11	35%	- DO -
3.05	1.12	10%	- DO -
3.05	1.13	10%	- DO -

		100%	- DO -

HPL shall release running payments on pro-rata basis after receiving the payment from the client for various stages depending upon extent of their completion and decision of HPL in this regard shall be final.

4.0 TERMS AND CONDITIONS

4.01 The Consultant shall furnish an unconditional and irrevocable performance guarantee on the proforma of HPL from a scheduled bank to the extent of 5% of the value of total consultancy fees of Consultant before release of 1st installment (stage 3.01) of his fees based on approved cost. This bank guarantee shall remain valid till twelve months after execution of work and handing over all works of the project to clients by HPL.

4.02 5% of the fees payable to the Consultant shall be retained from the Running bills as 'Retention Money' in addition to the performance guarantee and the same shall be released to the Consultant three months after completion of defect liability period.

4.03 Payment of running bills shall be made to the Consultant based on the contract value at which work is awarded by HPL to contractor or approved estimated cost (excluding HPL's agency charges), whichever is lower. The payment shall however be made from the Registered Office of HPL situated in New Delhi by A/c Payee cheque drawn on the Bank at New Delhi. In case the payment is required by D.D., the charges shall be borne by the Consultant.

Notwithstanding what is stated in para 2.0 and 3.0 above, the payment of fees to the Consultant shall be released only after the financial sanction of project is received by the HPL from clients and money released by the clients to HPL against this project. The Consultant shall have no claim on HPL in case release of money is delayed by clients or project is not sanctioned to HPL.

4.04 The final fees payable to the consultant shall be determined on the basis given in para 2.0 and difference, if any, in the fees payable and already paid at various stages shall be adjusted at the last stage of the payment given under para / clause 3.0.

4.05 The Consultant shall design, redesign, modify and make changes in the design, drawings, details etc. till they are finally approved by clients and as required for completion trial run, defect liability period and handing over of the project to clients, within the fees agreed by the Consultant in para 2.0 and nothing extra shall be payable to Consultant in this regard.

4.06 PAYMENT TOWARDS VISITS

All expenses for visits to the sites by the Consultant in connection with planning, designing, detailing, obtaining approval from clients / HPL / Statutory bodies and during construction and completion stage of work shall be borne by the Consultant and deemed to be included in his quoted fees.

The Consultant shall prepare necessary models or 3D views, if required, in connection with approvals of scheme prepared by them from clients/ statutory bodies etc. at his own cost.

- 4.07 If at any time after award/ start of work, the client decides to abandon or reduce the scope of work for any reason whatsoever and hence not require the whole or any part of the works to be carried out, the HPL shall give notice in writing to this effect to the Consultant and the Consultant shall have no claim for any payment of compensation, or otherwise whatsoever, on account of any profit or advance which he might have derived from the execution of the works in full but which he did not derive in consequence of the foreclosure of the whole or part of the work.
- 4.08 The Consultant shall supply free of charge to the HPL, the following documents:
- a) Three sets of complete detailed design calculations (structural and other services) including supply of drawings incorporating subsequent modifications / revision, if any.
 - b) Six sets of each of all working drawings for Architectural, Structural, Public Health, Electrical, Mechanical, Fabrication, Erection and all services and works (good for construction drawings), based on the approved drawings including supply of drawings incorporating modifications / revision, if any.
 - c) Six sets of detailed estimates and rate analysis of all works.
 - d) Adequate number of tender documents and drawings.
 - e) Adequate number of additional design, drawings and other documents needed for proper execution of works.
 - f) Six sets of completion drawings (3 cloth mounted) and detailed documents duly approved by local authorities.
- 4.09 The Consultant shall provide the documents, drawings, design, details as required for timely completion of works within the time period mentioned against each activity and the same is part of this agreement. The consultant shall complete the said works within this agreed time schedule. No extension of time for completing the same shall be made owing to any variations made in the works by the orders of the clients/HPL, unless the clients in consequences of such variations extends the time allowed to HPL for the completion of the works, in which case HPL may extend the time for completion under this agreement for a proportionate period but not greater than the time allowed to HPL for the completion of the whole works.
- 4.10 All designs and drawings shall be the property of HPL and the name of HPL shall be predominantly displayed on all the drawings and documents as “Executing Agency”. The originals of approved completion drawings shall be on good quality re-producible on tracing paper. The proprietary rights of design shall remain with Associate Consultant.
- 4.11 The Consultant shall be fully responsible for evolving safe, economic, technically sound and correct design and shall ensure that the planning and designing of the work is carried out based on the tender documents and specifications of clients, latest ISI codes of practices, legislation, other relevant bye-laws and good engineering practices and Associate Consultant shall guarantee the performance of all the structures, conveyances system and

services after completion. The bill of quantities and specifications shall be as per CPWD, BIS, MOST, HPL norms as desired by HPL and / or clients.

- 4.12 The Consultant will give undertaking that all drawings, design, specifications, plans, estimates and other documents will be prepared and furnished to suit the particular local conditions of the site in the most economical manner. The Consultant will work out economic design and adopt specification so as to ensure that the estimate approved by clients at initial stages is not exceeded on completion of work. At any stage, during the progress of execution of the work, if any defect is noticed in the drawings, designs, specifications, plans, estimates or other documents, the consultant shall provide free of cost to HPL fresh designs / drawings / specifications / estimates and other documents within a period of the seven days from the date of notice issued by HPL in this regard. The consultant shall also indemnify the HPL due to such defective drawings/ designs/ specifications / estimates / other documents supplied by the consultant subject to a maximum of the consultancy fees.
- 4.13 The Consultant shall ensure at detailed design stage that the project is completed within approved project cost and the actual quantities of works executed at site based on details / drawings given by the Consultant, should not exceed by 3% (three percent) of the quantities given by him at preliminary project report stage on the basis of which the project cost is approved by the clients. In case HPL has to incur extra expenses due to execution of extra quantities / additional work to complete the project, the same shall be recovered from the Consultant upto the extent of maximum 15% (fifteen percent) of total consultancy fees.
- 4.14 While providing consultancy services, the Associate Consultant shall ensure that there is no infringement of any patent or design rights and he shall be fully responsible for consequence / any actions due to any such infringement. The Consultant shall keep HPL indemnified all the times and shall bear the losses suffered by HPL in this regard.
- 4.15 The statutory deduction of income tax, or other taxes, duties, levies, cess etc. as applicable shall be made from the payment released to Consultant from time to time and same are deemed to be included in the Consultants fees and nothing extra shall be payable to Associate Consultant in this regard.
- 4.16 The work will be awarded to the Architect / consultant as per the Bidding capacity of CPWD norms for which the **Form - A, Form -B & Form - C** of this NIT is required to be filled up by the bidder.

5.0 **TERMINATION OF WORK**

- 5.1 The work may be terminated at any time by HPL upon one month's notice in writing being given to Consultant, if the Consultant's work is not found to be satisfactory according to the terms of the agreement. In case the agreement is terminated on account of Consultant's work not being satisfactory. HPL will get the work done at the risk and cost of the consultant.
- 5.2 If the scope of work is reduced by the client and the consultant approaches to the client to get the same work for rendering the consultancy services than the performance guarantee, security money, earnest money deposited by the consultant to HPL will be forfeited.

6.0 LIQUIDATED DAMAGES

In case the Consultant fails to complete the work within the contract period or extended period mentioned in clause 4.09 above owing to reasons attributable to Consultant, liquidated damages @ 1% per week of the total fees subject to a maximum of 10% of the total fees payable shall be levied on the Associate consultant. HPL shall be entitled to deduct such damages from the dues that may be payable to the Associate Consultant.

7.0 FORCE MAJEURE CLAUSE

The HPL will not be responsible for any delay / stoppage of work due to force majeure conditions like natural calamities, civil disturbances, strikes, war etc. and losses suffered, if any, by the consultant on this account. The HPL shall not be liable in any way to bear such losses and no compensation of any kind whatsoever will be payable by the HPL to the consultant.

8.0 JURISDICTION

The Courts in Delhi/New Delhi alone will have the jurisdiction to deal with matters arising under this work.

9.0 ARBITRATION CLAUSE :

"Except where otherwise provided for in the contract, all questions and disputes relating to the meaning of specifications, design, drawings and instructions herein before mentioned and as to the quality of workmanship materials used in the work or as to any way arising out or relating to the contract design, drawings, specifications, estimate, instructions order or these conditions or otherwise concerning the work or the execution or failure to execute the same whether arising after award of work or during the progress of the work or after the completion of work or abandonment thereof shall be referred to the CMD of HPL, who will appoint the Sole Arbitrator or re-appointment another person on transfer or vacation of office or unable to act as Arbitrator in place of the original Arbitrator. There will be no objection if the arbitrator so appointed is an employee of HPL and he had to deal with matters to which the contract relates and that in the Course of his duties as such as he had expressed views on all or any of the matters in dispute or difference. The Consultant will have to apply for appointment of Arbitrator in a standard format of HPL only.

Subject as aforesaid the provisions of the Arbitration and Conciliation Act. 1996, or any statutory modification or re-enactment thereof and the rules made hereunder and for the time being in force shall apply to the arbitration. The venue of arbitration shall be such place as may be fixed by the arbitrator in his sole discretion."

The cost of arbitration shall be totally borne by the Consultant / Agency.

Regional Incharge(SZ)

PROFORMA OF BANK GUARANTEE (PERFORMANCE) Architectural consultancy services for the Construction of Bus Station, Commercial Complex, Ladies Hostel and such other components at Kazhakkuttam Near Technopark, Thiruvananthpuram, Kerala

Hindustan Prefab Limited,
Jangpura,
New Delhi 110014

Whereas the Hindustan Prefab Limited, (hereinafter called "HPL" which expression shall include its successors and assigns) having awarded the Agency Contract for _____ hereinafter called the Contract) to M/s. _____ (hereinafter called the Agency/Consultant) at a total price of Rs. _____ subject to the terms and conditions contained in the contract.

Whereas, the terms and conditions of the contract require the contractor to furnish a bank guarantee for Rs. _____ (Rupees _____) being ____ % of the total value of contract for proper execution and due fulfillment of the terms and conditions contained in the contract.

We, the Bank, (hereinafter called the "Bank") do hereby unconditionally and irrevocably undertake to pay to HPL immediately on demand in writing and without protest / or demur all moneys payable by the Agency/Consultant to HPL in connection with the performance of the Contract inclusive of any loss, damages, charges, expenses and costs caused to or suffered by or which would be caused to or suffered by HPL by reason of any breach by the Agency /Consultant of any of the terms and conditions contained in the contract as specified in the notice of demand made by HPL to the bank. Any such demand made by HPL on the bank shall be conclusive evidence of the amount due and payable by the bank under this guarantee. However, the Bank's liability under this guarantee, shall be limited to Rs. _____ in the aggregate and the bank hereby agrees to the following terms and conditions.

- i) This guarantee shall be continuing guarantee and irrevocable for all claims of HPL as specified above and shall be valid during the period specified for the performance of the contract including the period of maintenance i.e. upto _____.
- ii) We, the said bank further agree with HPL that HPL shall have the fullest liberty without our consent and without affecting in any manner our obligations and liabilities hereunder to vary any of the terms and conditions of the said contract or to extend time for performance of contract by the contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by HPL against the Agency /Consultant under the contract and forbear or enforce any of the terms and conditions relating to the said contract and we shall not be relieved from our liability by reason of any such variations or extension being granted to the Agency /Consultant or for any forbearance, act or omission on the part of HP or any other indulgence by HPL to the contractor or by any such matter or thing whatsoever, which under the law relating to the sureties would, but for this provision, have effect of so relieving us.

- iii) This guarantee / undertaking shall be in addition to any other guarantee or security whatsoever HPL may now or at any time have in relation to the performance of the works/equipment and the company shall have full recourse to or enforce this security in performance to any other security or guarantee which the HPL may have or obtained and there shall be no forbearance on the part of the HPL in enforcing or requiring enforcement of any other security which shall have the effect of releasing the Bank from its full liability. It shall not be necessary for HPL to proceed against the said Agency /Consultant before proceeding against Bank.
- iv) This guarantee / undertaking shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution or insolvency of the Agency/Consultant, but shall in all respects and for all purposes be binding and operative until payment of all moneys payable to HPL in terms thereof are paid by the Bank.
- v) The Bank hereby waives all rights at any time inconsistent with the terms of this Guarantee and the obligations of the bank in terms hereof, shall not be otherwise effected or suspended by reasons of any dispute or disputes having been raised by the Agency /Consultant (whether or not pending before any Arbitrator, Tribunal or Court) or any denial of liability by the Agency/Consultant stopping or preventing or purporting to stop or prevent any payment by the Bank to HPL in terms hereof.

We, the said Bank, lastly undertake not to revoke this guarantee during its currency except with the previous consent of HPL in writing. Unless a claim is made in writing within three months, i.e. from the date of expiry of the guarantee _____ (three months after the date of expiry) we shall be relieved from all liabilities under this guarantee thereafter.

Signed this _____ day of _____ at _____.

For and on behalf of the Bank

WITNESS :

1. _____

2. _____

DETAILS OF SIMILAR WORKS (CONSTRUCTION OF BUILDING / HOUSING PROJECT) COMPLETED DURING THE LAST SEVEN YEARS ENDING LAST DAY OF THE MONTH MARCH 2014.

S. No	Name of work/ project and location	Owner or sponsoring organization	Cost of work in crores	Date of commencement as per contract	Stipulated date of completion	Actual Date of completion	Remarks
1	2	3	4	5	6	7	10

Signature of Applicant(s)

PROJECTS UNDER EXECUTION OR AWARDED

S No .	Name of work/ project and location	Owner or sponsoring organization	Cost of work	Date of commencement as per contract	Stipulated date of completion	Upto date percentage progress of work	Slow progress if any, and reasons thereof	Remarks
1	2	3	4	5	6	7	8	10

Signature of Applicant(s)

FINANCIAL INFORMATION

Financial Analysis - Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached)

	YEARS				
	2010-11	2011-12	2012-13	2013-14	2014-15
I. i) Gross Annual Turnover on construction works					
ii) Profit/ Loss					

Signature of Applicant(s)

Signature of Chartered Accountant with Seal



HINDUSTAN PREFAB LIMITED

(A Govt. of India Enterprise)

T/C. 24/656 (F.F) THYCAUD,
THIRUVANANTHAPURAM-695014

TECHNICAL BID

**CONSTRUCTION OF BUS STATION, COMMERCIAL COMPLEX,
LADIES HOSTEL AND SUCH OTHER COMPONENTS AT
KAZHAKKUTTAM NEAR TECHNOPARK,
THIRUVANANTHPURAM, KERALA**

NIT No: HPL/TVM/NIT/246/2015-16

dated: 19/01/2016

HINDUSTAN PREFAB LIMITED
T/C. 24/656 (F.F) THYCAUD,
THIRUVANANTHAPURAM-695014

Prequalification Criteria

NAME OF WORK: Construction of Bus Station, Commercial Complex, Ladies Hostel and such other components at Kazhakkuttam near Technopark, Thiruvananthapuram, Kerala

- 1.0 The tenderer should have experience of rendering consultancy services of having satisfactorily completed during the last 7 years ending 31st March 2015 (Project cost) as given in Schedule –I.

The Certificate of proof shall be enclosed duly attested by Notary Public.
- 2.0 The tenderer should have an average annual turnover not less than **12.00 Lacs** for the Consultancy service during the last three financial years ending (Attested copies of audited balance sheet alongwith Income Tax Return filed with IT Deptt. to be enclosed duly attested by Notary Public.
- 3.0 **The Consultant / Agency should have completed 03 Nos. Projects of 5 Crores each or 02 Nos. Projects of 7 Crores each or One work of 10 Crores in last 7 years and also have an experience of Designing at least one similar project (BUILDING AND DEVELOPMENT WORK) for Govt. / Public Sector Organization cost not less than 03 Crores since last seven years ending March 2015** (Attested photo copies of original documents should be enclosed) the field experience of successfully executing institutional / campus project in India and /or neighboring countries.
 - a) the value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of applications for tenders
- 4.0 Agency should have valid registration with Council of Architectural, Indian Institute of Architects and other professional bodies and Authorities.
- 5.0 Agency should have sufficient number of technical Staff. The applicant should submit a list of these employees.
- 6.0 The Consultancy firm should also have an experience in preparation of tender document for execution implementation of the scheme.
- 7.0 The technical proposal should be provided with the information using the formats of this NIT in sections “Schedule-I to V”.

- 8.0 The applicant should have valid Service Tax Number / PAN/ Sales Tax/ WCT / TAN/ VAT/EPF Code No. (Attested photocopies to be attached).
- 9.0 The applicant should have sufficient manpower and resources to carry out such works. (Details of key personnel on roll and their qualification and experiences to be furnished).
- 10.0 The bidding capacity of the Architect/ Consultant on the basis of the following.

Bidding Capacity = $A*N*2-B$

Where:

A = Average value of work completed for which Architectural & Engineering Consultancy Services provided during the last seven years **or** maximum value of work completed in a year for which Architectural & Engineering Consultancy Services provided during last seven years whichever is higher of above two will be taken in consideration of value -A

N = Number of years prescribed in NIT **36 Months** for which Architectural Services is required for this work.

B = Value of existing commitments and ongoing projects for which services to be provided by the Architect during the period of completion of work for which the firm is to be technically qualified.

- 11.0 The applicant should have a Bank Solvency of 5.00 Lacs or above certified by nationalized / Schedule bank.

In addition to the above, the tenderer has to submit the following documents / informations.

- i) Information on any litigation in which the tenderer was involved during the last seven years including any current litigation.
- ii) Complete Name and mailing address of the Bidder/Firm alongwith telephone numbers, Fax Nos., Mobile Nos., Email address.
- iii) Other relevant details, if any.

- Note:-**
- a) Even though the applicant may satisfy the above requirements, he would be liable to disqualification, if he has made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures.
 - b) Working/enlisted consultant of HPL as on date in the respective category in any region, may enclose a copy of work order/enlistment certificate issued by the HPL in place of prequalification criteria.

Regional Incharge (SZ)

HINDUSTAN PREFAB LIMITED

T/C. 24/656 (F.F) THYCAUD,
THIRUVANANTHAPURAM-695014

APPLICATION FORM FOR: Architectural consultancy services for the Construction of Bus Station, Commercial Complex, Ladies Hostel and such other components at Kazhakkuttam Near Technopark, Thiruvananthpuram, Kerala

1.	Name Nationality and address of the applicant	
	Telephone	
	Fax	
2	Date of commencement of Business	
3	Whether the firm is a Private or Public Ltd. concern or undivided Hindu family, individual or a registered partnership firm (Copies of Partnership Deeds or Articles of Association to be enclosed).	
4.	Name of person holding the power of Attorney and his present nationality (Copy of Power of Attorney to be enclosed).	
5.	Name of Banker's full address with Banker's Report (Solvency Certificate to be enclosed).	
6.	Name of Contact Person with Telephone & Fax No.	
7.	Details of Experience : (Please fill in the separate Schedule I to II enclosed)	
8.	Technical Resources :	
	a)	List of Technical /Administrative Personnel available with their qualification (Please fill in the separate Schedule III enclosed).
	b)	List of Infrastructure /Equipment such as computers, Software packages, Scanners, Printers, Plotter, Total station etc. available with the applicant.
	c)	Details of Collaboration agreements for Foreign Technology/ Knowhow, if any.
9.	Whether the applicant has Graduate Engineer/Architects Registered with Council of Engineer/ Architecture under his employment (Copy of Registration to be enclosed).	

10	Whether the applicant is already enlisted in Govt. /Semi Govt. enclosed organization, if so, enclosed the copy of Registration.	
11	Latest Income Tax Clearance Certificate to be enclose.	
12	Whether the applicant or any of his partners or shareholders is /are members) of the Indian Parliament or my State Legislature.	
13	Whether the applicant or any of his partners or shareholders is/are dismissed Govt. Servant(s).	
14	Has the applicant or shareholders been blacklisted or removed from the approved list of Architect, or demoted to lower class or orders passed banning/ suspending business with the applicant etc. by any Deptt. in the past.	
15	Has the applicant or any of his partners/ shareholders in the firm worked in HPL as an employee. Give details.	
16	I/We certify that I/We not get myself / ourselves registered as Consultant/ Architect in HPL under more than one name.	
17	We certify that I/We did not retire as an Engineer of Gazetted rank or as any Gazetted Officer employed in Engineering or Administrative duties in the Engineering Departments of the Govt. of India during the last two years. I also certify that I have neither such as person under my employment nor shall I employ any such person within two years of his retirement except with the prior permission of the Government. (For individual seeking enlistment in their own name).	

(Signature of Applicant with seal)

Date :

Place :

SCHEDULE – I

Applicant shall give information of Providing **Architectural consultancy services for the Construction of Bus Station, Commercial Complex, Ladies Hostel and such other components at Kazhakkuttam Near Technopark, Thiruvananthpuram, Kerala**

Completed similar nature of work since last seven year:

S. No.	Full particulars of similar works carried out by the Consultant	Total cost of the Project	Name of Client	Year of Completion

Consultant shall submit the certificate of satisfactory completion of the work from the respective client alongwith copy of award letter / work order.

Certified that the above information is correct.

**Signature of Applicant /
Authorised Representative with Seal**

SCHEDULE – II

Detail of present commitment for similar nature of work for “**Architectural consultancy services for the Construction of Bus Station, Commercial Complex, Ladies Hostel and such other components at Kazhakkuttam Near Technopark, Thiruvananthpuram, Kerala.**”

S. No.	Full particulars of similar in hand	Total cost of the Project	Name of Client	Date of commencement of work	Year of Completion

Consultant shall submit the copy of the work order for the present commitments.
Certified that the above information is correct.

**Signature of Applicant / Authorised
Representative with Seal**

SCHEDULE – III

FINANCIAL INFORMATION

Financial Analysis - Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached)

	YEARS				
	2010-11	2011-12	2012-13	2013-14	2014-15
I. i) Gross Annual Turnover on construction works					
ii) Profit/ Loss					

Signature of Applicant(s)

Signature of Chartered Accountant with Seal

SCHEDULE – IV

Key- personnel on permanent rolls of the Company as on date

S.No.	Name	Qualification	Year of Passing	Experience	Experience in their organization

Certified that the above information is correct

**Signature of Applicant /
Authorised Representative with Seal**

SCHEDULE – V

A. Detailed write up w.r.t. similar nature of work and Methodology (Not more than 2 pages).

**Signature of Applicant /
Authorised Representative with Seal**

LIST OF ENCLOSURES
(To be submitted by the Applicant)

1. Constitution of Firm :
2. Power of Attorney :
3. Last five years audited balance sheets and annual turnover.
4. Latest Income Tax Clearance Certificate and Trade Licence Certificate.
5. Financial capacity and credit facilities available to the firm / company as certified by their Bankers (Banker's certificates in original or duly attested showing present cash credit limits & guarantee limits).
6. Details of work executed during the preceding 7 years (Refer Schedule –I)
7. List of present commitment (Refer Schedule –II).
8. Financial Information (Refer Schedule –III.).
9. Organization structure, manpower resources, technical staff, their qualification
(Refer Schedule –IV).
10. Detailed write up w.r.t. similar nature of work and Methodology, not more than 2 pages
(Refer Schedule –V).
11. Certificates received from clients.
12. MOU or agreement with collaborators, if any.
13. A list of those persons who are working with the applicant in any capacity and who are near relatives to any HPL employee.

NOTE : By the term near relative is meant wife, husband, parents and grandparents, children and grand Children, brothers and sisters, uncles, aunts and cousins and their corresponding in-laws.

Signature of Applicant

HINDUSTAN PREFAB LIMITED
T/C. 24/656 (F.F) THYCAUD,
THIRUVANANTHAPURAM-695014

FINANCIAL BID

For Consultancy work.

Sl. No	Description	To be quoted in percentage (%)
1.	Architectural consultancy services for the Construction of Bus Station, Commercial Complex, Ladies Hostel and such other components at Kazhakkuttam Near Technopark, Thiruvananthapuram, Kerala	@% (in figures) Percentage (in words) _____ _____

Note: 1. Fees should be quoted on percentage basis only % inclusive of all Taxes/Service Tax etc. as applicable and as per relevant clauses. Nothing will be paid extra over & above the quoted price.

2. In case of difference in words and figures, the lowest among these two shall be taken as quoted rate.

Signature and Name of
the Bidder with Rubber Stamp.